How to Complete Online Forms
With a parent account

• Step 1. Visit www.rankone.com
• Step 2. Select "**PARENTS CLICK HERE!**"
• Step 3. Select "**GO TO FORMS**"
• Step 4. Select your State
• Step 5. Select your student's school district

Read through your district's instructions page and select "**Proceed to Online Forms" or "Click Here"** at the top of the page.

Rank One Sport ISD

HOME

Welcome to the Parent Portal!

Once you have reviewed the instructions [Click Here] to proceed to online forms

We would like to thank you for taking part in our new process of accepting athletic participation paper work online. This new automated process will allow us to be more efficient in handling the forms as well as saving valuable resources.

- To access the online forms hold your curser over the "Electronic Participation Forms" tab. You will get a drop down list of the forms.
- Click on the form name and fill out the information requested. (you must have your students ID number available as it is required on each form)
- To sign the document click inside the signature box and hold your mouse down, this will allow you to create an "Electronic Signature". If you make a mistake and need to start over click on the refresh icon next to the signature box.
- Once you have filled out all of the information on each page you will have the opportunity to print the document.

[Proceed To Online Forms]

- To create a new parent account, select "**Create New Account**"
- If you already have a Parent Account, you may use your credentials to login.
- Not sure if you have an account? Select "**Search for your account**." to see if you have already registered.
- If you forgot your password, select "**Click here**" next to "Forgot your
- password" and you will be emailed a re-set password link.

Welcome to the Parent Portal!

We recommend that all parents create an account. Without a parent account you will not be able to see your student's status or download the completed forms.

| Email |
| Password |

| Login | Continue as a guest |

Forgot your password? Click here

f Login with Facebook

8⁺ Login with Google

New to Rank One? Create New Account

Search for your account

GET THE APP!

Parents, get all your favorite features on your phone or tablet!
- ✔ Online Forms
- ✔ Team Schedules
- ✔ Manage Students
- ✔ Get Push Notifications
- ✔ HIPPA and FERPA Complaint

Get it today on iOS and Android

Available on the **App Store**   Get it on **Google play**

Create a new parent portal account

Register with your social media account

f Login with Facebook

8⁺ Login with Google

Register with your account

| First name | Last name |
| Email |
| Password |
| Confirm password |

| Register |

| Back |

If you would like to use your Facebook or Google Plus credentials to create your parent account, select the appropriate icon to register.

If you do not want to use Facebook or Google Plus, you may register for your account by entering your First Name, Last Name, and Email Address

Create a Password and confirm the password (Passwords must be at least 6 characters long)

Select Register

After entering your information and selecting Register you will be sent a confirmation email.

Thank you for registering!

✔

A confirmation email has been sent. You must click on the link in your confirmation email to continue.

Once your account has been confirmed, you will be able to sign in.

If you do not receive a confirmation email, please check your junk/spam folders or email support@rankone.com to have your email address verified.

NoReply@RankOneSport.com
To: jlrodgers90@yahoo.com

Please click here to confirm your Rank One Sport parent account.

Click on the link in the email to continue.

The email confirmation was successful! Please click here to sign in

The link will redirect your web browser. Click the link to sign into your parent account.

★ If you created your account with email, enter your Email Address and Password and select Sign In

★ If you used Facebook or Google Plus to create your account, select the appropriate icon to Sign In

If you created your account with email please sign in below:

Email:

✉ example@email.com

Password:

✱ ••••••

Sign In

Forgot Password   Create New Account

Or

If you created your account with a social media account please select the appropriate service:

f Log In

You will then link your student to your account.

(If you have multiple children you will have the opportunity to link multiple students to your account)

*Note: Some schools will require one of these three options to claim your student:
1.   Last Name and Student ID Number
2.   Birth Date and Student ID Number
3.   First Name, Last Name, and Birth Date

If you do not know your student's ID number you will need to contact the school

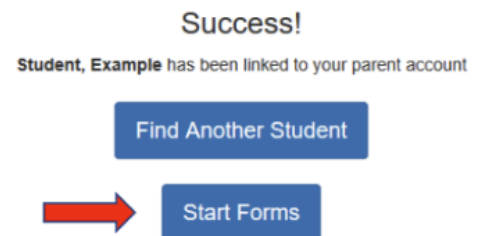Enter the information requested and select Find Student

Find Students
Please search below to find the student(s) you are completing forms for

| Last Name |
| Student ID Number |

Find Student

You will see your student linked to your account.

To add another child to your account select "Find Another Student" and enter the requested information.

To start completing the forms select "Start Forms"

Success!
Student, Example has been linked to your parent account

Find Another Student

➡ **Start Forms**

You will see your Student's Name and their Compliance Status.

Click "View" to complete the online forms and to see your student's status.

Manage Your Students
Click here to add a new student or click on an existing student to view information

| ⊗ Student, Example | Out of compliance ⚠ | View |

- ✉ Inbox
- Download and Print
- Manage Account
- Tutorials
- FAQ
- Find Other Districts
- Logout

You will see 2 sections:

1. Paper Documents
2. Electronic Documents

To print a blank Physical form or other printable documents. click on the **"Download and Print"** tab on the right side.

In most cases printable forms such as the Physical should be turned into the school manually. However, some schools may allow you to upload these documents to an electronic form titled **"Physical Upload Form"**. If your student's school allows this option, it will appear under the Electronic Forms section.

To complete the electronic forms, click on the first blue link to open the form. The form status will show as "Incomplete" until after the school has approved your student's forms.

Note*: Some schools may require multiple forms to be completed.

If you have any questions related to the forms, please contact your student's school.

Additional Features inside your Parent Account include:

Inbox – Where you can receive messages from your student's school

Printable Documents – Access documents that you can print

Manage Account – Change your Password or Delete your account

Tutorials – Access Tutorials to help you complete electronic forms and manage your account

FAQ – View Frequently Asked Questions and Answers

Find other Districts – Search for other schools

**Logout** – Click Logout to Sign Out of your account

✉ Inbox
Download and Print
Manage Account
Tutorials
FAQ
Find Other Districts
Logout